



St. John Paul II School Council 2024/2025

School Council Meeting Minutes
October 16, 2024

School Theme 2023/2024 “Celebrating Our Faith”

Attendance: Michelle, Jennifer, Derek, Jayna, Father Michael /and Rachelle

Regrets: Crystal, Megan

Opening Prayer: Father Michael

Acceptance of last minutes:

1. Derek moved to accept
2. Jennifer seconded
3. Motion passed

Roles and Committees - Reports:

1. Principal: Rachelle – upcoming key dates
2. Pastor: Father Michael - Updates to Catechism class timing, now Sunday morning, 0945. Changes to mass times can be found on the Parish website and ebulletins. Church has a plant Christmas fundraiser.
3. Human resources: Michelle - Backfill for when Ms. Cathy Gogo is away. School is also looking for substitute EAs.
4. Ground & Maintenance: Derek - Bathroom and fence updates, installation scheduled 25/28 Oct. Need volunteer to be available for installation on Monday, Oct 28th of work.
5. PSG Update: Jennifer - Raffle includes four Hockey tickets and \$500 for spending.
6. Public Relation/Marketing: Crystal - Continues to do social media posts.
7. Secretary: Jayna – nil report.

Updates on Action Items from last meeting:

1. New member suggestions from Megan – Megan did send name to Rachelle. Follow-up required, still no interested parents, action for next meeting.
2. Fence Update (as per report above).
3. Contact Information – Updated, will be sent with minutes.
4. Confirm meeting times/dates

Grant Application:

1. Public Safety Grant [Do you qualify - Canada Community Security Program \(CCSP\) \(publicsafety.gc.ca\)](https://publicsafety.gc.ca)



St. John Paul II School Council 2024/2025

2. To be completed by Megan and support by Rachelle
3. Interested in applying for the security grants, and St. John Paul II meets five of the conditions:
 - a. Physical Security Enhancement including:
 - i. Access control - Key fob system
 - ii. Video surveillance – cameras and/or monitors of better quality and resolution
 - b. Minor renovations including:
 - i. Reinforcements for windows
 - ii. Updated fire monitoring systems
 - iii. Landscaping as per a security assessment – such as slats?
 - iv. Raising fence and shed for mini-miracles
 - c. Report must include key submissions as per the application process.

New Business:

1. School playground and building safety – letter home last week
 - a. Reporting information to the non-emergency phone line (contained in letter)
 - b. Call if anyone ever feels unsafe
 - c. If witnessing any illegal activity call 911
 - d. Call if on or near property (within 20m)
 - e. This reporting sets a precedent and tracks occurrences.
2. Board of directors are having their annual AGM and there will be ballot to vote for two new board members. Nominations must be submitted no later than Nov 6th. Potential Board Members must meet the following requirements for nomination:
 - a. Be a practising Catholic and an active member of a Catholic Parish in the Diocese of Victoria.
 - b. Not be an employee of the CISDV, an immediate relative of an employee of the CISDV, nor a student of a school under the jurisdiction of CISDV.
 - c. Read and understand the constitution and bylaws, policies 200 and 201 and the method of election.
 - d. Have a signed nomination form which includes two sponsors and Parish Priest.

Upcoming Meetings (will be at 6pm unless otherwise indicated):

- October 16, 2024
- November 20, 2024
- January 22, 2025
- February 19, 2025
- April 23, 2025
- May 5 – AGM – 7 pm
- June 11, 2025



St. John Paul II School Council 2024/2025

Action items for next meeting:

1. New member – Rachelle & Megan
2. Fence updates - Derek
3. Grant update - Megan
4. Letter to families about parking issue during fence construction - Rachelle
5. Share plant fundraiser with families - Rachelle
6. Second paint quote for gym - Rachelle

Next Meeting: November 20, 2024.